

Managing Programmes

Managing Successful Initiatives By Programs And Projects



Organisations seeking to accomplish their Strategic Goals can best achieve their Objectives by placing a strong focus on the Management of Programmes.

- This interactive course will impart and explain how to position Programme Management in the Corporate Strategy and how to ensure the fulfilment of Business Benefits
- Key focus to underpin the Techniques and Tools necessary to achieve the Organisation's Strategic Intent
- The workshop format of the course provides the Techniques and Tools to internalise a solid understanding of managing multiple projects and work teams required to address the Complexity of Programme Management



Delegates attending this course will:

- ✦ Comprehend the Organisation's Strategic Intent
- ✦ Analyse multiple Project situations
- ✦ Assess and Manage Stakeholders
- ✦ Create Master Schedules
- ✦ Prioritise & Manage Resources across Projects
- ✦ Prevent adverse effects between the projects
- ✦ Produce the Organisation's Business Benefits

This course is fundamental to Project managers seeking additional techniques to manage multiple projects; New and functional managers; Senior executives with business planning responsibilities; Systems, manufacturing and operations personnel; Engineering professionals; Technology and research managers

This course has been
Designed & Created
and is Managed & Organised by



The Course is aligned to the
Project Management Institute
Body of Knowledge



Managing Programmes Contents

SESSION 1

Strategic Intent & Business Benefits

- How Organisations formulate Strategic Intent
- Development of Business Cases & Business Benefits
- Transcribing Strategies into Programmes

Understanding the themes of Programme Management

- Understanding the themes of Programme Management
 - Benefits Management
 - Programme Governance
 - Stakeholder Management
- Linking Programmes To Strategic Goals
 - Strategic Intent
 - Business case & Benefits
 - Program charter
- Understanding the Multiple Project Environment
 - Programme Management Life Cycle
 - Stages & Phases
 - Pre-programme set-up
 - Programme set-up
 - Establishing Programme Management infrastructure
 - Delivering the benefits
 - Programme Close-out

Programme Planning

- Foundational considerations
- Programme Management plan
- Stakeholder Management
- Programme architecture and Benefits map

SESSION 2

Programme Merging of Projects

- Categorizing projects by size and type
- Establishing Programme overarching Plan
- Using tools and templates to manage multiple project ripples:
- Master and subproject structures
 - Consolidating Project Plans & Schedules
 - Creating cross-Project links
 - Between tasks across projects
 - Between project tasks and tasks within the master programme
 - Consolidating Critical paths
 - Aggregating Resource Requirements
 - Levelling Resources
- Consolidation & Resolution of:
 - Stakeholder Maps
 - Scope contents
 - Risk Plans
 - Communication plans
- Reviewing Deliverables & Business Benefits

Delivering Business Benefits & Project deliverables

- Understanding the implications of different milestones & deadlines
- Prioritising projects/tasks in line with Deliverables & Benefits
- Effective Resource Assignments & task performance
- Progress Tracking & Evaluation
- Managing Risks at Programme & Project Levels
- Managing Change Requests at Programme & Project Levels
- Reviewing and Redefining Programme and Project Plans & Schedules
- Seeking "Quick-Wins"
- Ensuring Organisational readiness

SESSION 3

Close-out of Individual Projects & Programme

- Ensure Project hand-over fulfils Project's current Scope
- Confirm completion of Deliverables
- Review status of remaining Projects in the Programme
- Demobilise or re-assign Project team Evaluate team members' performance & reward
- Review and Re-align Programme & Benefits Map
- Communicate to Key Stakeholders
- Programme Close-Out:
 - Production of last Deliverables
 - Measurement of Business Benefits Realisation
 - Assessment & Review of Programme with Upper Management
 - Demobilise

Challenges in Managing Multiple Projects

- Understanding Strategic Intent & Business Goals
- Aligning Stakeholders
- Programme Scope Management
- Leadership & Team Dynamics with Project Managers
- Resource Management across Projects
- Negotiating Techniques with Key Resource Providers
- Consolidated Risk Management
- Consolidated Programme Reporting
- Establishing a Dynamic Business Benefits Map
- Measuring Business Benefits Realisation

Delegates will receive a
Comprehensive Binder
and a Certificate of Training

